

STATE OF MISSOURI



Matt Blunt
Secretary of State

CORPORATION DIVISION

CERTIFICATE OF INCORPORATION

MISSOURI NONPROFIT

WHEREAS, duplicate originals of Articles of Incorporation of
CAMDENTON R-III SCHOOL DISTRICT EDUCATION FOUNDATION, INC.

have been received and filed in the office of the Secretary of
State, which Articles, in all respects, comply with the
requirements of Missouri Nonprofit Corporation Law;

NOW, THEREFORE, I, MATT BLUNT, Secretary of State of the
State of Missouri, by virtue of the authority vested in me
by law, do hereby certify and declare this entity a body
corporate, duly organized this date and that it is entitled to
all rights and privileges granted corporations organized under
the Missouri Nonprofit Corporation Law.

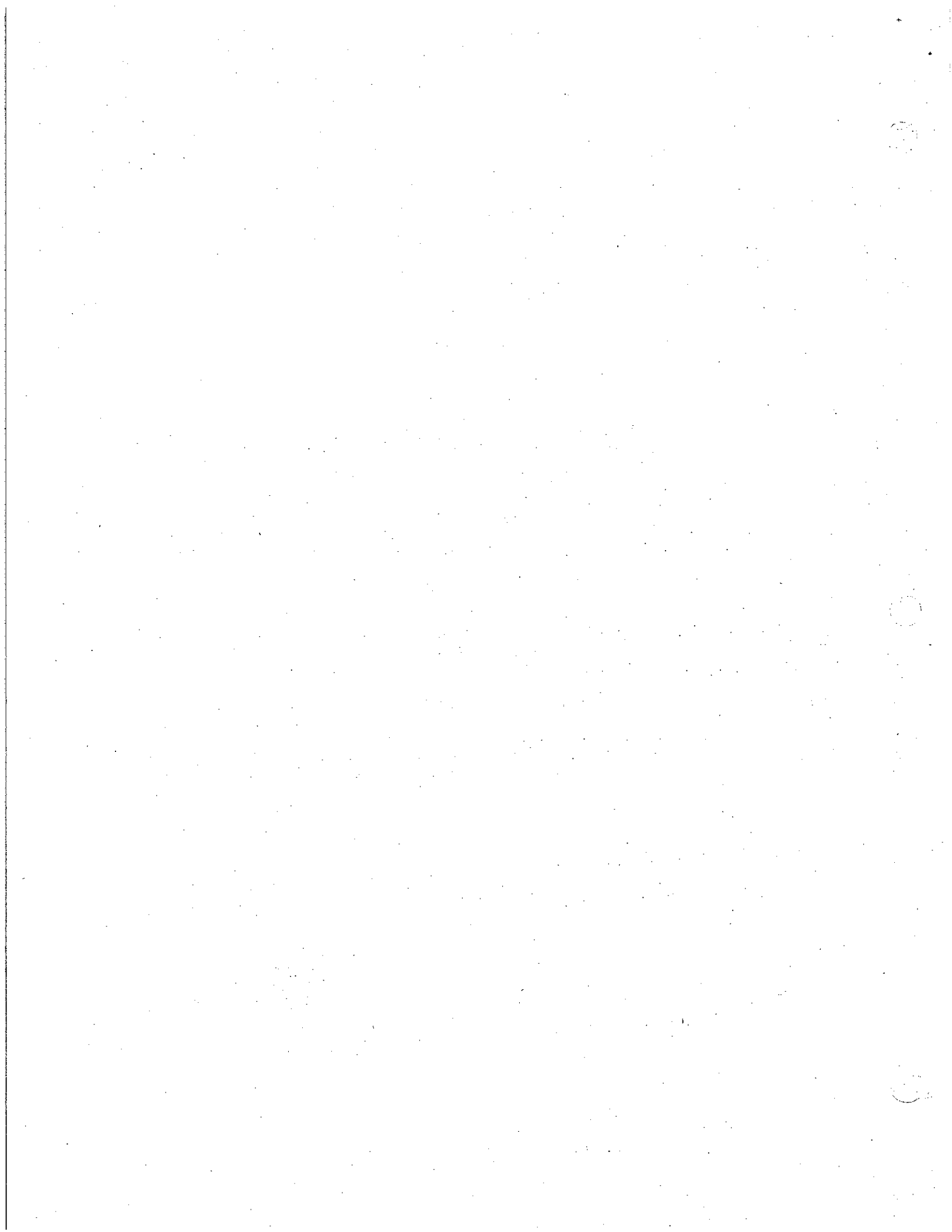
IN TESTIMONY WHEREOF, I have set my
hand and imprinted the GREAT SEAL of
the State of Missouri, on this, the
11th day of JANUARY, 2001.



Matt Blunt

Secretary of State

\$25.00



ARTICLES OF INCORPORATION

OF

CAMDENTON R-III SCHOOL DISTRICT EDUCATION FOUNDATION, INC.

The undersigned natural person over the age of eighteen years or more, for the purpose of forming a corporation under the Missouri Nonprofit Corporation Act (the "Act"), hereby adopts the following Articles of Incorporation:

**ARTICLE I
NAME**

The name of the Corporation is: **Camdenton R-III School District Education Foundation, Inc.**

**ARTICLE II
PURPOSES**

The Corporation is organized exclusively for charitable, educational or scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as now in effect on or as may hereafter be amended (the "Code"). The purposes for which the Corporation is organized include, but are not limited to, to receive and administer funds for the support of the **Camdenton R-III School District**, including scholarships for students and teachers, the purchase of equipment, materials and other supplies, the establishment of educational programs and the facilitation of capital projects. Nothing contained herein shall be construed to give the Corporation any purpose that is not permitted under Code Section 502(c)(3) and the Act. In furtherance of its permitted purposes, the Corporation may exercise any, all and every lawful power or activity which a corporation organized under the Act may exercise or transact.

**ARTICLE III
CLASSIFICATION**

This Corporation is a public benefit corporation within the meaning of Section 355.881 of the Act.

**ARTICLE IV
DURATION**

The period of duration of the Corporation is perpetual.

**ARTICLE V
REGISTERED OFFICE AND AGENT**

The street address of the Corporation's registered office and the name of its registered agent at

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Matt Blum
SECRETARY OF STATE

that office in this State is: **Charles E. McElyea, 190 Court Circle, P.O. Box 559, Camdenton, MO 65020.**

ARTICLE VI INCORPORATORS

The name and address of the incorporator is: **Ronald Hendricks, Rt. 1, Box 111, Camdenton, MO 65020.**

ARTICLE VII BOARD OF DIRECTORS

The first Board of Directors shall be composed of nine (9) persons who shall be selected in the manner and have such rights and duties as shall be set forth in the By-Laws of the Corporation. The number of Directors may be increased or decreased from time to time, but to no fewer than three unless by amendment to the By-Laws.

ARTICLE VIII MEMBERS

The Corporation does not have members within the meaning of Section 355.066 of the Act.

ARTICLE IX PROHIBITIONS

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributed to, its Directors, officers or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered, and to make payments and distributions to qualified persons (other than its Directors, officers and employees or their immediate families) in furtherance of the purposes set forth herein.

No substantial part of the activities of the Corporation shall be the carrying on or propaganda or otherwise attempting to influence legislation (except as otherwise permitted by Section 501(h) of the Code), and the Corporation shall not participate in or intervene, (including the publishing or distribution of statements) in any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of these Articles, the Corporation shall not directly or indirectly carry on any other activities not permitted to be carried on (a) by corporations exempt from Federal Income Tax under Section 501(c)(3) of the Code (or the corresponding provisions of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code (or the corresponding provisions of any future United States Internal Revenue Law).

ARTICLE X DISSOLUTION

Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Corporation, distribute such assets to the capital projects fund of the Camdenon R-III School District or, if such District is not then in existence, such Board of Directors shall dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Code (or the corresponding provisions of any future United State Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the circuit court of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as such court shall determine, which are organized and operated exclusively for such purposes. In no event shall any of such assets or property be distributed to any Director or officer, or any private individual.

ARTICLE XI INDEMNIFICATION

(a) The Corporation, except as provided in paragraph (b), shall indemnify any person who is or was a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether criminal, civil, administrative or investigative, including without limitation any action by or in the right of the Corporation, by reason of the fact that he was or is a director or officer of the Corporation or is or was a director or officer of the Corporation who is or was an employee or agent of the Corporation or is or was serving at the request of the Corporation as a director, officer, agent, employee, partner or trustee of another corporation, partnership, joint venture, trust or other enterprise; against expenses, including attorneys fees, judgments, fines, taxes and amounts paid in settlement, actually and reasonably incurred by him in connection with such action, suit or proceeding if such person's conduct is not finally adjudged to be knowingly fraudulent, deliberately dishonest or willful misconduct. The right to indemnification conferred in this paragraph shall be a contract right and shall include the right to be paid by the Corporation expenses incurred in defending any actual or threatened civil or criminal action, suit or proceeding in advance of the final disposition of such action, suit or proceeding. Such right will be conditioned upon receipt of an undertaking by or on behalf of the director or officer to repay such amount if it shall ultimately be determined that he is not entitled to be indemnified by the Corporation as authorized in this Article. Such right shall survive any amendment or repeal of this Article with respect to expenses incurred in connection with claims, regardless of when such claims are brought, arising out of acts or omissions occurring prior to such amendment or repeal. The Corporation may, be action of its Board of Directors, provide indemnification to employees and agents of the Corporation with the same scope and effect as the foregoing indemnification of directors and officers.

(b) If a claim under paragraph (a) of this Article is not paid in full by the Corporation within thirty (30) days after a written claim has been received by the Corporation, the claimant may at any time thereafter bring suit against the Corporation to recover the unpaid amount of the claim

and, if successful in whole or in part, the claimant shall be entitled to be paid also the expense of prosecuting such claim. It shall be a defense to any such action (other than an action brought to enforce a claim for expenses incurred in defending any proceeding in advance of its final disposition where the required undertaking, if any is required, has been tendered to the Corporation) that the claimant has not met the standards of conduct which make it permissible under the Act for the Corporation to indemnify the claimant for the amount claimed, but the burden of proving such defense shall be on the Corporation. Neither the failure of the Corporation (including its Board of Directors, independent legal counsel, or its members, if any) to have made a determination prior to the commencement of such action that indemnification of the claimant is proper in the circumstances because he or she has met the applicable standard of conduct set forth in the Act, nor an actual determination by the Corporation (including its Board of Directors, independent legal counsel or its members, if any) that the claimant has not met such applicable standard of conduct, shall be a defense to the action or create a presumption that the claimant has not met the applicable standard of conduct.

(c) The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any by-law, agreement, vote of members, if any, or disinterested directors or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a director, officer, employee, partner, trustee or agent and shall inure to the benefit of the heirs, executors and administrators of such a person.

(d) The Corporation may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, partner, trustee or agent of another corporation, partnership, joint venture, trust or other enterprise against any liability asserted against him and incurred by him in any such capacity or arising out of his status as such, whether or not the Corporation would have the power to indemnify him against such liability under the provisions of this Article.

(e) For the purposes of this Article, references to the "Corporation" include all constituent corporations absorbed in a consolidation or merger as well as the resulting or surviving corporation so that any person who is or was a director, officer, employee or agent of such a constituent corporation or is or was serving at the request of such constituent corporation as a director, officer, employee, partner, trustee or agent of another corporation, partnership, joint venture, trust or other enterprise shall stand in the same position under the provisions of this Article with respect to the resulting or surviving corporation as he would if he had served the resulting or surviving corporation in the same capacity.

(f) For purposes of this Article, the term "other enterprise" shall include employee benefit plans; the term "fines" shall include any excise taxes assessed on a person with respect to any employee benefit plan; and the term "serving at the request of the Corporation" shall include any service as a director, officer, employee, partner, trustee or agent of, or at the request of, the Corporation which imposes duties on, or involves services by, such director, officer, employee, partner, trustee or agent with respect to an employee benefit plan, its participants, or beneficiaries.

(g) In the event any provision of this Article shall be held invalid by any court of competent jurisdiction, such holding shall not invalidate any other provision of this Article and any other provisions of this Article shall be construed as if such invalid provision had not been contained in this Article. In any event, the Corporation shall indemnify any person who is or was a director or officer of the Corporation, or is or was a director or officer of the Corporation who is or was an employee or agent of the Corporation or is or was serving at the request of the Corporation as a director, officer, agent, employee, partner or trustee of another corporation, partnership, joint venture, trust or other enterprise, to the full extent permitted under Missouri law, as from time to time in effect.

**ARTICLE XII
AMENDMENT**

These Articles of Incorporation may only be amended or repealed by a vote of sixty-seven (67%) percent of the Directors, provided however, any and all amendments or the repeal of any of the Articles must be approved by a majority vote of the Board of Education for the Camdenton R-III School District to be effective.

AFFIRMATION

The undersigned, as incorporator, does affirm to the information stated above this 14 day of AUGUST, 2000.



RONALD HENDRICKS

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SECRETARY OF STATE

BY-LAWS OF
CAMDENTON R-III SCHOOL DISTRICT EDUCATION FOUNDATION, INC.

ARTICLE I. OFFICES

1. Principal Office. The principal office of the Corporation shall be located at such place either within or outside the State of Missouri, as the Board of Directors shall designate from time to time.

2. Registered Office and Agent. The Corporation shall have and continuously maintain a registered office and a registered agent within the State of Missouri. The Board of Directors, from time to time by resolution, may change the registered agent and the address of the registered office.

3. Additional Offices. The Corporation may also have offices and branch offices at such other places as the Board of Directors from time to time may designate or the business of the Corporation may require.

ARTICLE II. SEAL

The Corporation need not have a seal. If the Board adopts a seal, the seal of the Corporation shall be a circular impression with the name of the Corporation in the upper portion of the rim thereof, the word "Missouri" in the lower portion of the rim thereof, and the word "Seal" in the center. The corporate seal, or a facsimile thereof, may be impressed or affixed or in any manner reproduced. The Board of Directors, by resolution, may change the form of the corporate seal from time to time.

ARTICLE III. MEMBERS

The Corporation shall not have members.

ARTICLE IV. BOARD OF DIRECTORS

1. General Powers. The property and affairs of the Corporation shall be controlled and managed by a Board of Directors (the "Board of Directors", and the members of the Board of Directors, the "Directors"). The Board of Directors may delegate to such officers or employees of the Corporation, such general and specific powers, as it may deem appropriate.

2. Number. The number of the initial Board of Directors shall be as set forth in the Corporation's Articles of Incorporation. The number of Directors shall be not less than three (3) and no more than fifteen (15). The number of Directors shall be established by the Board of Directors from time to time by amendment to these By-Laws. The composition of the Board of Directors shall be as follows:

a. One Director shall be the Superintendent of Schools of the Camdenon R-III School District ("Superintendent"), and two Directors shall be members of the Board of Education of the Camdenon R-III School District ("Board of Education").

b. The balance of the Directors shall be appointed and serve as hereinafter provided in these By-Laws.

No increase or decrease in the number of Directors shall have the effect of altering the existing term of any Director.

3. Appointment; Term of Office; Resignations. The Board of Directors shall be appointed by a majority vote of the Board of Education. All Directors so appointed shall hold office until their successors have been appointed and qualified as follows:

a. The Directors appointed who are members of the Board of Education shall hold office until the first annual meeting of Directors of the Corporation following the adoption of these By-Laws and each anniversary of such date thereafter, at which time a successor shall be appointed by the Board of Education to serve for a term of one year and until his or her successor is appointed and qualified.

b. The balance of the Directors shall be divided into three classes, each of which shall contain one (1) Director,

i. The first class of said Directors shall hold office until the third annual meeting of Directors following the adoption of these By-Laws and each third anniversary of such date thereafter,

ii. The second class of said Directors shall hold office until the second annual meeting of Directors following the adoption of these By-Laws and each third anniversary of such date thereafter,

iii. The third class of said Directors shall hold office until the first annual meeting of Directors following the adoption of these By-Laws and each third anniversary of such date thereafter.

c. No Director (other than any person serving by reason of being the Superintendent or member of the Board of Education) shall serve more than two (2) consecutive three (3) year terms as a Director, excluding any short term which might result under Article IV Section 3, 3(a)(ii) and 3(a)(iii) above or Article IV Section 11 below.

At each annual meeting of Directors the respective required number of Directors shall be appointed by the Board of Education of the Camdenon R-III School District to succeed as successors to the Directors previously serving as such Directors, to serve a term of three years, and until their successors are appointed and qualified. Successors (other than Directors who

serve by virtue of being the Superintendent or members of the Board of Education) shall be nominated by the Board of Directors or a Nominating Committee.

4. Resignation and Removal. A Director may resign at any time by instrument in writing to that effect filed with the Secretary or any officer of the Corporation other than himself or herself. Such resignation shall take effect at the time specified therein, if any, or if no time is specified therein, then upon receipt of such notice by such officer.

A Director (other than any person serving by reason of being the Superintendent or a member of the Board of Education) may be removed with or without cause by the affirmative vote of two-thirds of the persons then serving as Directors at a regular or special meeting of the Board of Directors of the Corporation or by the Board of Education at a regular or special meeting.

5. Annual Meeting. An annual meeting of Directors for the transaction of such business as may be properly come before the meeting shall be held on the fourth Thursday of September of each year, or such other date in September as designated by the Board of Directors.

6. Regular and Special Meetings. Regular meetings of the Board of Directors shall be held as frequently and at such time and place as may be determined by the Board of Directors from time to time. Special meetings of the Board of Directors shall be called by the Secretary at any time on request of the President or two members of the Board of Directors.

7. Place of Meetings. Meetings of Directors shall be held at the principal office of the Corporation or such other place or places, either within or without the State of Missouri, as may be agreed upon by the Board of Directors. Members of the Board of Directors may also participate in meetings of the Board by means of conference telephone or other communications equipment whereby all persons participating in the meeting can hear each other, and participation in a meeting in such manner shall be deemed present in person at the meeting for all purposes.

8. Notice. Regular meetings of the Board of Directors may be held without notice. Special meetings of the Board of Directors may be held upon two (2) days notice, given as provided in Article VIII of these By-Laws.

9. Quorum. The presence of a majority of the Directors in office immediately before a meeting begins shall constitute a quorum for the transaction of business by the Board of Directors.

10. Actions by the Board of Directors. All actions by the Board of Directors, unless expressly stated otherwise herein or in the Articles of Incorporation, shall be approved by a majority vote of the Directors present.

11. Vacancies. Any vacancy occurring in the Board of Directors may be filled by appointment by the Board of Education. A Director appointed to fill a vacancy shall be appointed for the unexpired term of his predecessor in office.

12. Fiscal Year. The fiscal year for the corporation shall commence on July 1 and end on the following June 30 of each year.

13. Compensation. Directors as such shall not receive any stated salaries for their services, but by resolution of the Board of Directors a fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board of Directors; but nothing herein contained shall be construed to preclude any Director from serving the Corporation in any other capacity and receiving compensation therefor.

14. Interest in Transactions. No conflict of interest transaction between the Corporation and one or more of its Directors shall be voidable or the basis for imposing liability on the Director solely for this reason, or solely because the Director is present at or participates in the meeting of the Board of Directors or committee thereof which authorizes the contract or transaction, or solely because his or their votes are counted for such purpose, if: (a) the material facts of the transaction and the Director's interest are disclosed or are known to the Board of Directors or committee and (b) the Board of Directors or committee approving the transaction in good faith reasonably believes that the transaction is not unfair to the Corporation. A conflict of interest transaction shall be approved if it receives the affirmative vote of all of the Directors on the Board of Directors or committee who have no direct or indirect interest in the transaction, even though less than a quorum, but such a transaction may not be approved by a single Director. Common or interested Directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors or a committee which authorizes the contract or transaction. For purposes of this Section, a conflict of interest transaction is a transaction with the Corporation in which a Director has a material interest.

15. Informal Action by Directors. Any action which is required to be or may be taken at a meeting of the Directors may be taken without a meeting if consents in writing, setting forth the action so taken, are signed by all the Directors. The consents shall have the same force and effect as a unanimous vote of the Directors at a meeting duly held, and may be stated as such in any certificate or document filed under the provisions of the Missouri Nonprofit Corporation Act. The Secretary shall file the consents with the minutes of the meetings of the Board of Directors.

16. Investment Policy. An investment policy shall be enacted by the Board of Directors, which investment policy must be approved by a majority vote of the Board of Education for the Camdenton R-III School District. Said investment policy shall contain a provision that a majority vote of the Board of Education of the Camdenton R-III School District must approve the expenditure of any unrestricted funds received or earned by the corporation.

ARTICLE V. OFFICERS

1. Officers. The Officers of the Corporation shall be a President, a Secretary, and a Treasurer. Any two or more offices may be held by the same individual.

2. Election and Term. The President, Secretary and Treasurer shall be elected annually by the Board of Directors. At any meeting the Board of Directors may elect such other officers or agents as it shall deem necessary or advisable, who shall hold office at the pleasure of the Board

of Directors, and who shall have such authority and shall perform such duties as from time to time shall be prescribed by the Board of Directors. Each officer shall hold office until his successor shall have been elected and shall have qualified.

3. Removal. Any officer elected or appointed by the Board of Directors may be removed by the affirmative unanimous vote of all and not less than all of the Directors in office at the time the vote is taken whenever in their judgment the best interests of the Corporation will be served thereby.

4. Vacancy. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

ARTICLE VI. DUTIES OF OFFICERS AND EXECUTIVE DIRECTOR

1. President. The President shall be the chief executive and operating officer of the Corporation. He shall preside at all meetings of the Directors; he shall have general supervision and active management of the business and finances of the Corporation; he shall see that all orders and resolutions of the Board of Directors are carried into effect; subject, however, to the right of the Directors to delegate any specific powers to any other officer or officers of the Corporation, except such as may be by statute exclusively conferred upon the President. The President shall execute all bonds, mortgages, conveyances and other contracts requiring the seal of the Corporation. In the absence of direction by the Board of Directors to the contrary, the President shall have the power to vote all securities held by the Corporation and to issue proxies therefor.

2. Secretary. The Secretary shall attend all meetings of the Board of Directors and act as clerk thereof, and shall record all votes and the minutes of all proceedings in a minute book to be kept for that purpose. If the Board adopts a seal, he shall keep in safe custody the seal of the Corporation, and when authorized by the President or a Vice President, he shall affix the seal to any instrument requiring the seal, and, when so ordered, add his signature as an attestation thereof. He shall give, or cause to be given, a notice as required of all meetings of the Board of Directors. He shall perform such other duties as may be prescribed from time to time by the Board of Directors.

3. Treasurer. The Treasurer shall have custody of the corporate funds and securities and shall keep or cause to be kept full and accurate accounts of receipts and disbursements in books of the Corporation to be maintained by him for such purpose; he shall deposit all moneys and other valuable effects of the Corporation in the name and to the credit of the Corporation in depositories designated by the Board of Directors. He shall disburse the funds of the Corporation as may be ordered by the Board of Directors; provided, that all disbursements over One Hundred (\$100.00) Dollars shall require the signature of the Treasurer and one other officer. The Treasurer shall prepare an annual report of expenditures for review by the Board of Directors as well as the Board of Education for the Camdenon R-III School District, which annual report of expenditures shall be furnished to the Board of Education for the Camdenon R-III School District within thirty days after the close of each fiscal year, or at such other times as may be requested by the Board of Education for the Camdenon R-III School District.

4. Delegation of Power. In case of the absence of any officer of the Corporation or for any other reason that the Board of Directors may deem sufficient, the Board may delegate the powers or duties of such officer to any other officer or to any Director for the time being.

ARTICLE VII. COMMITTEES

The Board of Directors may, by resolution, designate one or more committees, each committee to be composed of two or more Directors, who serve at the pleasure of the Board of Directors. Each such committee, to the extent provided in said resolution, shall have and exercise all of the authority of the Board of Directors in the management of the Corporation, except that no such committee shall have the authority to: authorize distributions to Directors, officers, agents or employees except in exchange for value received; approve dissolution, merger or the sale, pledge or transfer of all or substantially all of the Corporation's assets; elect, appoint or remove Directors or fill vacancies on the Board of Directors or on any of its committees; or adopt, amend or repeal the Articles or By-Laws.

ARTICLE VIII. NOTICE

1. Notice Deemed Given. Whenever under the provisions of these By-Laws notice is required to be delivered to any Director or officer, such notice shall be deemed to be delivered when deposited in the United States mail with postage thereon prepaid, or dispatched by telecopy or prepaid telegram, addressed to such individual at his address as it appears on the records of the Corporation, or when delivered in person to the individual.

2. Attendance as Waiver. Notice of any meeting required to be given under the provisions of these By-Laws or the laws of the State of Missouri shall be deemed waived by the attendance at such meeting of the party or parties entitled to notice thereof, except where a party or parties attend a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called or convened.


3. Waiver of Notice. Any notice required to be given under the provisions of these By-Laws or the laws of the State of Missouri may be waived by the persons entitled thereto signing a waiver of notice before or after the time of said meeting, and such waiver shall be deemed equivalent to the giving of such notice.

ARTICLE IX. AMENDMENTS

By a vote of sixty-seven (67%) percent of the Directors in office immediately before the action is taken, the Directors shall have the power to adopt new By-Laws, and to amend, alter and repeal these and any additional and supplementary By-Laws, at any regular or special meeting of the Board of Directors. Notice of any such action to be taken on any By-Laws need not be included in the call of said meeting. Provided however, that any action taken herein must


be approved by a majority vote of the Board of Education for the Camdenon R-III School District before being effective.

Dated: August 14, 2000.



PRESIDENT John F. Blair

Attest:



Secretary Diane Karakas

Amendment Attachment

This amendment attachment is in response to your March 21, 2001 letter requesting additional information of the organizations activities. In response to item #3, page 3 the Camdenon R-III School District Education Foundation, Inc. (The Foundation) is a new organization with no past of present history of operation. Due to this fact, the following discussion of each activity will be restricted to the organizations proposed activities.

Activity #1 - Scholarship Program

- A. The Camdenon R-III School District Education Foundation Inc. Scholarship Fund will be established for the purpose and function of providing scholarships and financial assistance to graduating seniors of Camdenon High School who are highly motivated, have participated in numerous co-curricular activities and who have need of financial assistance through the award of scholarship funds.
- B. The scholarship activity will be initiated after approval of the organization as being exempt from federal income tax and sufficient funds being deposited in The Foundation to fund the scholarships. It is projected that the first scholarship would be offered to graduating seniors of the Camdenon High School Class of 2002.
- C. The Board of Directors of The Camdenon R-III School District Education Foundation Inc. shall:
 - 1. Set the number of scholarships
 - 2. Set the amount of scholarships
 - 3. Approve the application procedures
 - 4. Approve the selection committee which will be appointed by the Camdenon R-III School District Director of Guidance and High School Principal

The final scholarship selection committee shall be composed of five persons from the community. This committee shall:

- 1. Review all applications according to established criteria
- 2. Select final applicants for an interview based upon criteria
- 3. From the interviews, select the scholarship recipients

The scholarships shall be awarded at the Senior High Honors Assembly by the President of the Board of Directors or a designee of the Board.

Scholarships shall be payable in two equal annual installments to the college financial aids office upon receipt of enrollment for that semester. After the first payment, the student must provide the Board of Directors with grades for previous semester and proof of enrollment.

Should a recipient drop from school, the scholarship becomes void on that date and funds remain in The Foundation account.

All Camdenon R-III graduating seniors who plan to attend an accredited vocational school, a two-year accredited associate arts program, or a four-year accredited college program are eligible to apply for this scholarship.

Students must make application for the scholarship on the approved scholarship application provided by The Foundation Scholarship Committee.

Scholarship forms will be available in the senior high school counselor's office during the fourth quarter of the school year. Applications must be returned to the counselor's office on the date designated for the return of all local scholarship applications. This date will vary from year to year.

- D. The scholarship activity shall be a competitive process. All Camdenon High School graduating seniors shall qualify to participate in the process and receive benefit from the activity. Find attached proposed requirements and evaluation procedures (Attachment A) and scholarship application form (Attachment B) for the Camdenon R-III School District Education Foundation Inc, Scholarship Activity.
- E. There will be no charges or fees for a graduating senior to participate in the scholarship activity.
- F. The activity will accomplish one of the stated purposes of The Foundation to provide funding and assistance for Camdenon R-III School District graduates in furthering their education.
- G. As this will be one of the major activities of The Foundation it is assumed that the activity will consume 33.3% of the Board of Directors' time. The percentage of funds to be devoted to this activity is projected to be 25%.

Activity #2 - Educational Programs

- A. The purpose and function of this activity will be to organize and fund educational programs in the Camdenon R-III School District to enrich students learning experiences in Academics, Fine Arts, Practical Arts, Athletics and other related areas.
- B. It is anticipated that this activity will be organized by the Board of Directors of the Camdenon R-III School District Education Foundation, Inc. after The Foundation receives income tax exemption and secures contributions to The Foundation. It is hoped that the activity will be organized during the 2001 - 2002 school year and actual grants made to successful recipients for the 2002 - 2003

school year.

- C. Article II of The Foundation articles of Incorporation state that "the purpose for which the corporation is organized include...the purchase of equipment, materials and other supplies, the establishment of educational programs and facilitation of capital projects." To accomplish this purpose the Board of Directors of The Foundation will establish an application procedure for Camdenton R-III School District educators to request long and short term grants. The Camdenton R-III School District Superintendent will appoint a seven (7) member or greater committee made-up of school district administrators, faculty representative, community representative and Foundation Board of Directors Representative to oversee the administration of this grant program. The Camdenton R-III School District Board of Education will approve the appointment of members of this Committee. Funds recommended by the committee and approved by The Foundation Board of Directors will be transferred to a Camdenton R-III School budget account for the approved grant upon receipt of proof of expenditures from the district for the grant expenditures tot he Foundation. Grant applications will be accepted during the school year preceding the implementation of the grant. The Foundation Grant Committee will meet during the second semester of the school year to review and approve grant request to be recommended for the next school year. The request process shall be competitive.
- D. Any educator or group of educators may participate and receive benefit from this activity. The educator or group of educators must comply with the "General Guidelines" developed by The Foundation Board of Directors to participate in the activity. Those "Guidelines" although not firmly established by the Board of Directors as of yet will generally included the following:

General Guidelines

Purpose

The purpose of the Camdenton R-III School District Education Foundation, Inc. Grant Program is to initiate special projects with one year or longer educational objectives of enrichment of student learning experiences in Academics, Fine Arts, Practical Arts, Athletics and other related areas.

Grant Period

The grant request is to be for one or more years with a review by the Camdenton R-III School District Education Foundation, Inc. during each year. At the end of the grant period, the applicant or applicants may reapply for a continuation grant. The grant will run between July 1 and June 30 of each year.

Application Procedures

Respond to all areas of the application guide on separate paper and submit an original copy with appropriate signatures to the designated Foundation Grant committee representative by the required deadline date.

Eligible Applicants

- ▶ **Individual educators** - including Counselors and Librarians
- ▶ **Group of educators**- including Counselors, Librarians, and Administrators
- ▶ **Building** - the building Principal must approve this grant and it must be building-wide in scope and impact.
- ▶ **District** - the Associate Superintendent or Superintendent must approve this grant and it must include two or more buildings housing similar target populations or be district-wide in scope and impact.

Funding

Grants may be written for annual amounts published by The Foundation for a period of one (1) or more years with the budget to be re-evaluated at the end of each year. Funds will be dispersed through existing district expenditure procedures such as Purchase Orders and Payroll Requisition forms. The grantee shall file with the Superintendent of Schools, a final expenditure report by July 15 which will be submitted to The Foundation as proof of expenditure and The Foundation will transfer those funds to the appropriate school district account.

Allowable Costs

- ▶ Supplemental pay for out of contract time and substitute teacher pay
- ▶ Purchased Services for persons not employed by the district and their related expenses
- ▶ Travel for district personnel or students
- ▶ Materials and supplies
- ▶ Equipment
- ▶ Facilities

The above items are intended to provide guidance and may not include all allowable costs. A grant application may include all or only one of these items.

Audit

This grant will be audited as part of the district's audit of the Camdenon R-III School District Education Foundation, Inc. annually.

Approval and Review

The successful grant application(s) will be recommended by The Foundation Grant Committee and approved by The Foundation Board of Directors. The grant will be reviewed for continuation in the spring of each year. It is anticipated that if the grant is meeting its stated goals, it will continue to be approved for the initial number of years requested.

Specific Guidelines

The grant application should include a narrative description of each of the following items:

- ▶ Project title
- ▶ Type of project (individual, group, building, district)
- ▶ Contact person or persons
- ▶ Number of students served by the project and grades served

- ▶ Number of educators in the project
- ▶ Total cost of the project
- ▶ Brief summary of how the project will achieve the stated purpose of the grant program
- ▶ Statement of the following:
 - ... Project goals
 - ... Specific objectives to accomplish each stated goal
 - ... Explanation of activities that will support each objective
 - ... Explanation of how each objective will be evaluated for successful achievement
- ▶ Briefly explain the budget request and complete the attached budget form
- ▶ Appropriate signatures must be signed at the bottom of the budget page.

Please note that in the spring The Foundation Grant Committee will ask that you report on the success of each of the project goals and objectives.

Proposed Budget

Proposed Budget		
School Building or Buildings	Applicant / Contact Person	
Grant Applicant		
<input type="checkbox"/> Individual educator	<input type="checkbox"/> School Building	
<input type="checkbox"/> Group of educator	<input type="checkbox"/> District Level	
	Blair Request	District Match
Supplemental Pay	\$	\$
Purchased Services	\$	\$
Travel	\$	\$
Materials and Supplies	\$	\$
Equipment / Facilities	\$	\$
Total of above	\$	\$
Project Total		\$
Applicant / Contact Person Signature		Date
Building Principal Signature (only if required)		Date
Superintendent / Assoc. Superintendent Signature (only if required)		Date

- E. Their will be no charge or fees for educators to participate in this grant program.
- F. The activity will accomplish enrichment of student learning experiences in the Camdenton R-III School District through improvement of Academic, Fine Arts, Practical Arts, Athletic and related learning opportunities.
- G. The percentage of time devoted to this activity should be approximately 33.3% and Foundation Fund Expenditure is estimated at 75%. These are of course estimates and actual per-cents will not be known until The Foundation is in operation and contributions are made by donors.

The Following is in response to the remaining items on page 3 and 4 of the March 21, 2001 letter.

Item #4

The Scholarship Selection Committee will be chosen to avoid any relative of members of the Scholarship Selection Committee being eligible for scholarship assistance.

Item #5

This item is covered in detail above under Activity #1 (d) and Activity #2 (d).

Item #6

As members of the Camdenton R-III School District Education Foundation Inc. Board of Directors will be members of the Camdenton R-III School District Community it is possible that scholarships and grants could be made to spouses, children, descendants, spouses of descendants or other persons related to a member of the Board of Directors. It should be pointed out however, that recipients of scholarships will be selected by an independent committee appointed by the Camdenton R-III School District Director of Guidance and Counseling and approved by the High School Principal and that grant recipients will be selected by an independent committee selected by the Superintendent of Schools and approved by the Camdenton R-III Board of Education. Foundation Board of Directors members shall not vote on any recommendation brought to the Board by these committees involving any person who is related within the fourth degree to such Board of Director member, either by consanguinity or affinity. In the event that such a recommendation is made involving an individual related within the fourth degree to a Board of Director member, the member shall declare his or her interest, and shall refrain from debating or voting upon the scholarship or grant.

Item #7

The scholarship program will be publicized to all High School Seniors through the Camdenton High School Guidance and Counseling Office. Publications to ensure that all eligible individuals are informed that the scholarship is available will include the following:

- Paid notice in local newspaper last week of March announcing Parent and Senior Local Scholarship meetings conducted by Camdenon High School Guidance Staff with time and place of meeting.
- Meeting for all Parents of Seniors first of April
- Meeting for all Seniors following Parent meeting first of April
- Letter concerning scholarship and meeting mailed to parent of every Camdenon High School Senior
- Announcements in High School bulletin for two weeks prior to the parent and senior scheduled scholarship aid meeting
- Automated Phone Tree Call made to the home of every senior the night before the scheduled scholarship aid meeting dates to remind them to attend
- List of all available local scholarships is distributed to every senior. Any senior who does not pick-up a list is called to the Guidance Office and given a list
- The Local Scholarship list is posted in the Guidance Office
- Seniors are assisted with completion of scholarship applications by the Guidance Office and through their Language Arts Classes

Item #8

All scholarships and other grants involving attendance at educational institutions will be limited to students who will be attending educational institutions as defined in section 170(b)(1)(A)(ii) of the code.

Item #9

Scholarships shall be payable in two equal annual installments to the college financial aids office upon receipt of enrollment for that semester. After the first payment, the student must provide The Foundation Scholarship Committee with grades for the previous semester and proof of enrollment.

Should a recipient drop from school, the scholarship becomes void on that date and funds remain in the account.

Misuse of funds by the financial aids office is unlikely however, if it occurred the appropriate College or University officials would be contacted to refund the misused monies. If the funds were not returned, The Foundation would pursue legal action if required to recover the funds.

